

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

<b>(1) DEPARTMENT</b> Social Services	<b>(2) MEETING DATE</b> January 17, 2012	<b>(3) CONTACT/PHONE</b> Trish Avery Caldwell 805.781.1831	
<b>(4) SUBJECT</b> Request to approve a renewal service contract (Clerk's File) for Services Affirming Family Empowerment (SAFE) Family Advocates with Community Action Partnership of San Luis Obispo County, Inc. (CAPSLO), for October 29, 2011 through June 30, 2012 in the amount of \$43,869.			
<b>(5) RECOMMENDED ACTION</b> It is recommended that your Board approve, and direct the Chairperson to sign, the renewal service contract with Community Action Partnership of San Luis Obispo County, Inc. (CAPSLO), for Services Affirming Family Empowerment (SAFE) Family Advocates for the amount of \$43,869, for October 29, 2011 through June 30, 2012. The funding was awarded in October 2011 based on a Request for Proposal (RFP) conducted in September 2011. Your Board's approval of this contract is therefore being requested retroactively to October 29, 2011.			
<b>(6) FUNDING SOURCE(S)</b> Promoting Safe and Stable Families federal funding	<b>(7) CURRENT YEAR FINANCIAL IMPACT</b> \$43,869.00	<b>(8) ANNUAL FINANCIAL IMPACT</b> \$43,869.00	<b>(9) BUDGETED?</b> Yes
<b>(10) AGENDA PLACEMENT</b> <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation (Time Est. _____) <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business			
<b>(11) EXECUTED DOCUMENTS</b> <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A		<b>(12) BUDGET ADJUSTMENT REQUIRED?</b> BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
<b>(13) OUTLINE AGREEMENT REQUISITION NUMBER (OAR)</b>  19001104		<b>(14) W-9</b> <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
<b>(15) LOCATION MAP</b>  N/A	<b>(16) BUSINESS IMPACT STATEMENT?</b>  No	<b>(17) AGENDA ITEM HISTORY</b>  <input type="checkbox"/> N/A Date <u>June 22, 2010</u>	
<b>(18) ADMINISTRATIVE OFFICE REVIEW</b>  Emily Jackson			
<b>(19) SUPERVISOR DISTRICT(S)</b> All Districts -			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Social Services/Trish Avery Caldwell  
805.781.1831

DATE: January 17, 2012

SUBJECT: Request to approve a renewal service contract (Clerk's File) for Services Affirming Family Empowerment (SAFE) Family Advocates with Community Action Partnership of San Luis Obispo County, Inc. (CAPSLO), for October 29, 2011 through June 30, 2012 in the amount of \$43,869.

## **RECOMMENDATION**

It is recommended that your Board approve, and direct the Chairperson to sign, the renewal service contract with Community Action Partnership of San Luis Obispo County, Inc. (CAPSLO), for Services Affirming Family Empowerment (SAFE) Family Advocates for the amount of \$43,869, for October 29, 2011 through June 30, 2012. The funding was awarded in October 2011 based on a Request for Proposal (RFP) conducted in September 2011. Your Board's approval of this contract is therefore being requested retroactively to October 29, 2011.

## **DISCUSSION**

In a collaborative effort among the Departments of Social Services, Behavioral Health, Public Health and Probation, the SAFE System of Care (SOC) was established in 1992 to strengthen family functioning by keeping children safe, healthy, at home (or in an appropriate permanent placement), in school (or in developmentally appropriate care) and out of trouble. Currently the SAFE SOC is operating in three (3) school districts: Paso Robles Joint Unified School District (PRJUSD), Atascadero Unified School District (AUSD) and Lucia Mar Unified School District (LMUSD). Each operation is unique, but all provide services consistent with the mission and values of SAFE.

The SAFE SOC builds upon the concept of a three-tiered multi-agency integrated service delivery model that has been developed in the majority of counties throughout California. Services focus on incorporating community prevention activities, intervention and referral services, and intensive treatment services. The SAFE Community-Based Team (CBT) and the Intensive Services Team (IST) interact with local community-based organizations and services to support local prevention efforts at the grassroots level.

The Community-Based Team (CBT) is made up of *prevention* and *intervention* service providers such as CalWORKs, Medi-Cal and CalFresh (i.e., food assistance) workers, employment specialists, family counselors, parent educators and family advocates. If a child or family needs to be linked to a community resource, transportation, translation, assessment, or help with life management skills a referral is made to the CBT. The team also provides extensive Information and Referral services, which often divert a family from any further involvement with "the system" of human services agencies.

The Intensive Services Team (IST) is made up of social workers, Drug & Alcohol and Mental Health therapists, Probation officers and other treatment-level practitioners. If a child or family has immediate and/or severe problems or is involved with two or more service agencies a referral is made to the IST. The IST provides services to support the family and avoid out of home placement for children and youth (whether foster care, group home placement, hospitalization for mental illness or incarceration at the Juvenile Services Center).

The Management Support Team (MST), consisting of mid-level managers from the participating agencies, has been

established to remove barriers and facilitate the functioning of SAFE staff teams by meeting monthly. The Committee developed the concept of a Site Coordinator which is utilized in the South Region to assist in operation of the SAFE SOC and the daily supervision of on-site staff. In addition, they have a Systems Coordinator that works with all of the school districts, agencies and community-based organizations in the region to provide SAFE education and outreach and to insure the smooth operation of SAFE referrals and services, functions that benefit all of the SAFE partners and communities.

There are many benefits to families served by the SAFE SOC and include, but not limited to, the following:

- Services based in their community and linked to the schools make access much easier and “user friendly” for families, who can receive multiple services and levels of service in one location.
- Services that are multi-disciplinary and case managed mean that family service plans are consolidated and simplified. Family members don't have to cover the same ground with different providers.
- There is less travel for both families and agency staff, which is a direct benefit to the individuals involved, the community and the environment through reductions in traffic, fuel emissions and consumption, and increases in saved time and efficiency.
- Any agency or group that serves families and youth is aware of the program and makes referrals to the local SAFE site in their area.

CAPSLO, a private nonprofit, began providing services in San Luis Obispo County in 1965 and offers many services for low-income individuals and families. Services include childcare, homeless case management, shelter and food, home energy services, adult day care for the elderly or disabled, emergency intervention services, and many other services focused on eliminating the causes of poverty. Services provided by the Family Advocates at the SAFE location(s) improve the quality of life for young parents and families and support the CAPSLO mission and vision of helping families achieve self-sufficiency through community-based programs. For more information about CAPSLO services visit their website at [www.capslo.org](http://www.capslo.org).

CAPSLO has been a primary partner in the South County SAFE SOC since 1992 and continues to collaborate with partners like LMUSD and County Departments of Social Services, Mental Health, Public Health and Probation. In addition, this year CAPSLO will be partnering with San Luis Obispo Child Development Center (SLOCDC), a local nonprofit community program that provides therapeutic interventions for children and families ([www.slocdc.org](http://www.slocdc.org)). The majority of funding for SAFE services in the South County comes from the Office of Child Abuse Prevention (OCAP) which oversees funds they issue. Funding is generally approved in 3-year blocks and this year required an RFP before renewing any service contracts. (See Financial Considerations below.) The RFP required all applicants to align services with the County System Improvement Plan (SIP) process. The County SIP identified three (3) family-based outcomes that the Departments of Social Services and Probation will work to improve: 1) no recurrence of maltreatment, 2) placement stability, and 3) reunification within 12 months for children removed from a home.

Under this contract, CAPSLO will employ Family Advocates that work directly with referred children and families in the South County region. Referrals come from teachers, school nurses, principals, counselors, and school staff who have direct contact with children and families. Families can also self refer. The Family Advocates work with several thousand families each year (see performance results of this letter) and provide services that help strengthen each family based on their unique needs. These services support the Department and County goal of ensuring all people in our community enjoy healthy, successful and productive lives, and have access to the basic necessities.

#### **OTHER AGENCY INVOLVEMENT/IMPACT**

This contract was developed in partnership with OCAP and CAPSLO. County Counsel has reviewed and approved the contract as to legal form and effect.

## **FINANCIAL CONSIDERATIONS**

This contract is funded with Promoting Safe and Stable Families (PSSF) federal dollars. PSSF funding is allocated to the county annually by the OCAP based on a 3-year plan. This year a new OCAP plan for PSSF funding was required which made it necessary for the County to complete a RFP. The RFP was issued in September 2011 with a deadline of October 3, 2011 for submitting proposals. CAPSLO was selected through the RFP process to receive funding in FY 2011-2012. CAPSLO also received funding in FY 2010-2011 to provide SAFE Family Advocate services in the South County region.

This year's OCAP plan included a new requirement of aligning with the County's System Improvement Planning (SIP) process. Because the SIP was due October 29, 2011 the RFP had to be done for services starting on that date which created a time gap between when the County PSSF funded service contracts ended (June 30, 2011) and when new funding would be available (October 2011). To ensure long-standing services continued uninterrupted the County allocated anticipated PSSF funds to existing programs from July 1, 2011 through October 28, 2011. The County funded the CAPSLO SAFE Family Advocate contract for this period in the amount of \$25,943 using County approved purchasing procedures.

An additional contract amount of \$43,869 is now being requested for CAPSLO SAFE services based on the total RFP awarded amount. CAPSLO received \$25,943 in July 2011 and will now be receiving \$43,869 for a total \$69,812 which is \$8,019 less than the prior year adopted amount of \$77,831. The change in funding is due to the change in funding available through the RFP. The contract amount of \$43,869 is included in the Department of Social Services adopted budget for Fiscal year 2011-2012 and will require no additional General Fund contribution.

Agency	Actual FY 10-11	Budget FY 11-12	Notes	Sharing Ratios			
				Fed	State	Co	Other
CAPSLO	\$ 77,831	\$ 43,869	SAFE (PSSF funds)	100%	0%	0%	

## **RESULTS**

### **Lucia Mar Unified School District Services Affirming Family Empowerment (SAFE) Advocacy Services**

#### **Fiscal Year 10-11**

*SAFE is a community-based, school-linked program designed to bring services to children and families on three (3) levels: prevention, community-based and intensive. The goal is to focus on family strengths and work with families to keep children safe, healthy, at home, in school, and out of trouble.*

CAPSLO exceeded its performance outcome of providing services that resulted in making an estimated forty-two hundred thirty (4,230) community service contacts. *A total of six thousand five hundred and thirty (6,530) community service contacts were made.*

CAPSLO exceeded its performance outcome of providing services that resulted in providing three hundred sixteen (316) service contacts to the Spanish-speaking community. *A total of five hundred and fifty-two (552) outreach service contacts were made to the Spanish-speaking community.*

CAPSLO exceeded its performance outcome of providing services that resulted in direct case management services to at least twenty-four (24) children that resulted in overall improved functioning in at least seventy percent (70%) of children case-managed by SAFE staff. *A total of thirty-six (36) children were provided direct case management services and thirty-six (36) or one hundred percent (100%) showed overall improvements.*

#### **Fiscal Year 11-12**

*The SAFE contract is funded with Promoting Safe and Stable Families (PSSF) funds. Based on the 2011 RFP, performance outcomes changed this year to align with the County System Improvement Plan (SIP) outcomes.*

CAPSLO will provide thirty (30) families with one-on-one education and support services.

CAPSLO will coordinate a minimum of six (6) – ten (week) parenting classes with at least one series being specific to foster and adoptive parents.

CAPSLO will conduct a minimum of twelve (12) informational presentations to professionals and community members serving foster and adoptive children.

### **ATTACHMENTS**

FY 2011-2012 Clerk's File Statement